

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE TRUSTEES**

**May 17-18, 1974**

**For the confidential information**  
**of the Board of Trustee**

THE UNIVERSITY OF WYOMING  
Minutes of  
THE TRUSTEES  
17-18 May 1974

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THE UNIVERSITY OF WYOMING  
Minutes of  
THE TRUSTEES  
17-18 May 1974

The annual meeting of the Trustees of The University of Wyoming was called to order by President Pence at 9:00 a. m. on 17 May 1974 in the Board Room of Old Main Building.

ROLL CALL

The following Trustees answered roll call:

Brodrick, Bunning, Hickey, Hines, Hollon, McBride, Pence, Quealy, Joseph Sullivan, Thorpe, True, and ex officio members Carlson and John Sullivan. Messrs. Wilson, and ex officio members Governor Hathaway and Schrader were absent.

APPROVAL OF MINUTES

Mr. Pence asked if there were any corrections or additions to the minutes of the meeting of 19 April 1974. Dr. Carlson noted that under the heading "Reappointments" two corrections needed to be made: one on page 6 to show that Richard A. Dirks is a member of the Department of Atmospheric Resources rather than of the Department of Civil and Architectural Engineering, and the other on page 7 to indicate that Robert L. Scott holds the academic rank of Supply Instructor instead of Temporary Instructor. Mr. True asked that on page 16 under the heading of "Campus Film Policy" the word "item" be substituted for "policy" so that the statement would be corrected to read: "Mr. Pence announced that this item has been withdrawn". It was then moved by Mr. True, seconded by Mr. Sullivan, and carried to approve the minutes of the meeting of 19 April 1974 as corrected.

#### ANNOUNCEMENTS

Dr. Carlson reminded the Trustees of the events of Commencement as outlined in the letter of transmittal accompanying his Report. He announced a change in the time from 11:30 a. m. to 11:40 a. m. when the Trustees would join the Subcommittee of the Legislature Studying the University in the Knight Hall Conference Room to hear a presentation by Drs. Pepin and Rosen of the Department of Physics and Astronomy.

#### APPROVAL OF DEGREES

It was moved by Mr. Hines, seconded by Mr. McBride, and carried that the award of degrees be approved to those individuals recommended by the faculty and deans, with a record of such degree awards to be maintained by the Registrar's Office after authentication by the President of the University pursuant to this action, and that the doctoral degree earned by Robert Clarke be awarded posthumously to his widow.

Mr. Pence announced that, inasmuch as the joint meeting of the Trustees with the Subcommittee of the Legislature Studying the University would continue during the afternoon, the Trustees would reconvene in open session at 9:00 a. m. on Saturday, 18 May 1974. He reminded the Trustees that the meeting of the Wyoming Foundation would commence at 10:00 a. m. on Saturday, 18 May 1974.

#### ELECTION OF OFFICERS

A motion by Mr. Hines to reelect the incumbent officers of the Trustees

was seconded by Mr. Quealy. By consensus, on a question presented by President Pence, the Trustees authorized the suspension of any rules that would interfere with consideration of the election of officers by a single motion. The motion to reelect the present officers for the ensuing year was carried.

In accordance with this action, the following persons were declared the duly elected officers of the Trustees of The University of Wyoming, to hold office for 1974-75 or until their successors are elected and qualified:

President ----- Alfred M. Pence  
Vice President ----- Winifred E. Hickey  
Secretary ----- Gordon H. Brodrick  
Treasurer ----- Christian Bunning

#### ELECTION OF COMMITTEES

Mr. McBride moved that the rules be suspended and that all members presently serving

on the Executive Committee and the W. R. Coe Trust Fund Committee be reelected for 1974-75. The motion was seconded and it carried. As a result of this action, the elected members of these committees are:

Executive Committee: Alfred M. Pence, Chairman; Winifred E. Hickey, Paul O. Hines, and C. E. Hollon.

W. R. Coe Trust Fund Committee: Robert W. McBride, Chairman; Patrick J. Quealy, and Virgil L. Thorpe.

#### COMMITTEE ASSIGNMENTS

Mr. Pence recommended that the membership on all other Committees of the Trustees remain unchanged. No objections were raised to the

appointments as recommended, and accordingly committee memberships for 1974-75 are as follows:

Athletic Committee: Joseph B. Sullivan and Virgil L. Thorpe.

Budget Committee: Patrick J. Quealy, Chairman; Christian Bunning, and Winifred E. Hickey.

Campus Planning Committee: Trustees' representative: Gordon H. Brodrick, who will also serve as an ex officio member of the Physical Plant and Equipment Committee by virtue of this assignment.

Honorary Degree Committee: Robert W. McBride, Willard V. Wilson, and H. A. True, Jr.

Physical Plant and Equipment Committee: Paul O. Hines, Chairman; C. E. Hollon, Vice Chairman; Christian Bunning, Joseph B. Sullivan, Willard V. Wilson, and Gordon H. Brodrick, ex officio.

Development Committee: C. E. Hollon, Chairman; Patrick J. Quealy, Winifred E. Hickey, and Gordon H. Brodrick.

SCHEDULE OF MEETINGS  
OF THE TRUSTEES

Dr. Carlson asked that a special meeting of the Trustees be

scheduled in July this year to consider several Physical Plant matters, particularly the Law Building. Mr. Pence suggested the date of 12 July, which was agreeable to all. A recommendation by Mr. True that the meeting scheduled for Thursday, 14 November, be changed to Friday, 15 November, was accepted. It was moved by Mrs. Hickey, seconded by Mr. Hines, and carried to approve the following schedule of meetings for 1974-75:

12 July 1974	Friday
2 August 1974 (Commencement)	Friday
13-14 September 1974 (regular meeting)	Friday and Saturday

18-19 October 1974 (regular meeting)	Friday and Saturday
15 November 1974 (visitation meeting)	Friday
13-14 December 1974 (regular meeting)	Friday and Saturday
24 January 1975 (visitation meeting)	Friday
21-22 February 1975 (regular meeting)	Friday and Saturday
20 March 1975 (visitation meeting)	Thursday
18-19 April 1975 (regular meeting)	Friday and Saturday
16-17 May 1975 (annual meeting-- Commencement)	Friday and Saturday

Concerning the meeting scheduled for 12 July 1974, Mr. Pence announced tentative meeting times as follows: Physical Plant and Equipment Committee, at 8:00 a. m. ; and the Trustees at 1:00 p. m.

At 9:25 a. m. , Mr. McBride moved that the meeting go into executive session with the understanding that the meeting would be recessed at 11:30 a. m. to permit the Trustees time to walk to Knight Hall for their joint meeting at 11:40 a. m. with the Legislative Subcommittee. The motion was seconded by Mr. Hines, and it carried.

MEETING WITH  
LEGISLATIVE  
SUBCOMMITTEE

At 11:45 a. m. the Trustees joined members of the Legislative Subcommittee Studying The University of Wyoming to hear a presentation by Drs. Theodore Pepin and James Rosen of the Department of Physics and Astronomy concerning a three million dollar grant recently

awarded to them in connection with space exploration. Those in attendance for the presentation, in addition to the Trustees who had been joined by Mr. Willard Wilson, Legislators, and Drs. Pepin and Rosen, included members of Dr. Carlson's administrative staff: Joseph Geraud, Vice President for Student Affairs; Elliott Hays, Vice President for Finance; Hugh McFadden, Vice President for University Extension; James Ranz, Vice President for Academic Affairs; and Vern Shelton, Assistant to the President for Information. Also present were Dr. E. Gerald Meyer, Dean of the College of Arts and Sciences; Dr. Walter T. Grandy, Head of the Department of Physics and Astronomy; and Dr. Walter Edens, Chairman of the Faculty Senate.

Dr. Carlson introduced Dr. Grandy who spoke briefly on the Departmental research projects. He then introduced Dr. Theodore Pepin who gave a slide presentation relating to the research projects. Dr. Pepin discussed balloon and satellite experiments which have been conducted on stratospheric aerosols (dust particles) as well as three projects under the Satellite Program: (1) PAM, one of a series of Air Force satellites scheduled for launching this fall (\$150,000); (2) SAM, a joint flight that the Americans and Russians will take in July 1975 (\$325,000); and (3) Experiment NIMBUS, which has been funded for 80 million dollars, to study the earth's atmosphere and the oceans of earth (\$100,000 spent so far, \$4.2 million will come to the University). Dr. Pepin noted that faculty, students, and staff are involved in this program. At the conclusion of Dr. Pepin's presentation the group adjourned for lunch at 12:20 p.m.

After lunch, the meeting of the Trustees and Legislators commenced with the same persons present, except for Doctors Meyer, Grandy, Pepin, and Rosen who left the meeting. Members of the Legislature present included: Allen Campbell, Joe Chasteen, L. Donald Northrup, Elizabeth Phelan, Roy Peck, Thomas Stroock, and Walter Urbigkit. Members of the press were also in attendance.

Mr. Peck, Chairman of the Subcommittee to Study The University of Wyoming, expressed appreciation for this meeting and the fine cooperation shown the group. He defined their mission as a discovery of the relations of the University with the people in the State.

Some of the questions raised in their meetings about the State which seem to need attention are: (1) communication, a serious problem has always been the lack of communication around the State; (2) Extension and Adult Education, there is a feeling that extension needs to be expanded and better funded and that higher education needs to be brought to the citizens of the State; (3) transfer of credits from Wyoming community colleges, Dr. Carlson commented that as a result of meetings he has had with the Wyoming community college presidents this question is being resolved, and Dr. Schrader expressed the opinion that the Community College Commission and the University had ironed out many of these problems; (4) University Nursing Program, involving the problem of transporting students back and forth between Laramie and Cheyenne for clinical training; (5) the need for a Dental Hygiene Program; (6) the administration of the College of Engineering;



2. William B. Stacy as Assistant Professor of Music for the 1974-75 academic year.
3. Frederic D. Homer as Assistant Professor of Political Science and Sociology for the 1974-75 academic year.
4. Stephen W. Beach as Supply Instructor in Sociology for the 1974-75 academic year (rank contingent upon completion of doctoral degree requirements).
5. Garth M. Massey as Supply Instructor in Sociology for the 1974-75 academic year (rank contingent upon completion of doctoral degree requirements).
6. E. Ferol Benavides as Supply Instructor in English for the 1974 Fall semester (rank contingent upon completion of doctoral degree requirements).
7. Margaret B. Mathison as Supply Instructor in English for the 1974-75 academic year.
8. William A. Cooper as Temporary Assistant Professor of Atmospheric Resources for the 1974-75 fiscal year.
9. George A. Gould as Assistant Professor of Law for the 1974-75 academic year.
10. Major Miles M. Eberts as Assistant Professor of Military Sciences, effective June 1974.
11. Barney Lee Cosner as Fremont County Assistant Agricultural Agent for the fiscal year 1973-74, effective 1 June 1974 (appointment contingent upon completion of undergraduate degree requirements).

LECTURERS

It was moved by Mr. Joseph Sullivan,

seconded by Mr. McBride, and carried

that the following personnel actions be approved as recommended by the President.

1. Joan Catmull as Lecturer in Curriculum and Instruction for the 1974-75 academic year.

2. Paul O. Soumokil as Lecturer in Curriculum and Instruction for the 1974-75 academic year.

3. Michael W. Marion as Lecturer in Audiology for a three-year period, effective 1 August 1974.

APPOINTMENT OF SUMMER SCHOOL FACULTY

Mr. Quealy moved approval of

the following appointments to the

faculty for the 1974 Summer School as recommended by the President.

The motion was seconded by Mr. Hollon, and it carried.

Name

Department

Academic Rank

COLLEGE OF ARTS AND SCIENCES

Abelson, Roger	Science-Math Teaching Center	Instructor
Bedord, Jean N.	Anthropology	Visiting Lecturer
Clem, Frederick	Music	Visiting Lecturer
Hanly, Brian	Music	Assistant Professor
Harding, Samuel W.	Physics & Astronomy	Professor
Homer, Frederic D.	Political Science and Sociology	Visiting Lecturer
Hubbard, Marcia C.	Art	Visiting Lecturer
Likes, Robert N.	Science-Math Teaching Center	Temporary Assistant Professor

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES (Continued)</u>		
Menci, Pietro	Music	Visiting Lecturer
Moenkhaus, Robert A.	Sociology	Visiting Lecturer
Muller, Alan E.	Sociology	Visiting Lecturer
Paulu, Norman	Music	Visiting Lecturer
Preston, Thomas R.	English	Professor; Head
Reif, F. David	Art	Assistant Professor
Sears, James W.	Geology	Visiting Lecturer
Sindt, Vincent	Science-Math Teaching Center	Assistant Professor

COLLEGE OF EDUCATION

Cottle, Eugene	Curr & Instr	Professor
Hoyt, Diana	University School	Visiting Lecturer
Kany, Susan	University School	Visiting Lecturer
Peters, Arlan	Curr & Instr and Voc Educ	Associate Professor
Stingley, Lucille	University School and Curr & Instr	Instructor

COLLEGE OF HEALTH SCIENCES

Herman, Sonja	Nursing	Visiting Lecturer
Irby, Margaret	Nursing	Instructor
Petty, Alma	Nursing	Visiting Lecturer
Scheetz, Sandra	Nursing	Visiting Lecturer

AUTHORIZATION FOR  
INTERIM APPOINTMENTS

It was moved by Mr. Brodrick,  
seconded by Mr. Joseph Sullivan,

and carried that authorization be granted for the President of the University to appoint personnel to remaining vacancies which should be filled by the beginning of the academic year, such appointments to be subject to confirmation by the Trustees at their next meeting.

CHANGES IN ASSIGNMENTS  
IN UNIVERSITY EXTENSION

It was moved by Mr. McBride,  
seconded by Mr. Hollon, and

carried that changes in assignment for the following personnel be approved as recommended by the President.

1. Robert R. Fletcher, presently Extension Economist in Development and Marketing and Assistant Professor of Agricultural Economics, be reassigned as State Extension Leader for Community Services and Assistant Professor of Agricultural Economics, effective 1 June 1974.

2. Harley J. McKinney, presently Community Resource Development Specialist and Assistant Professor of Community Resource Development, be reassigned as Coordinator for Community Development and Assistant Professor of Community Resource Development, effective 1 June 1974.

ACTING DEPARTMENT HEADS

It was moved by Dr. Thorpe,  
seconded by Mrs. Hickey,

and carried that, as recommended by the President, approval be granted under the conditions cited for the following acting departmental headships in the College of Arts and Sciences.

1. Daniel J. Crawford, Associate Professor of Botany, as Acting Head of the Department of Botany for the 1974 Fall semester.

2. Samuel W. Harding, Professor of Physics, as Acting Head of the Department of Physics and Astronomy for the 1974 Fall semester.

LEAVES OF ABSENCE

It was moved by Mr. Joseph Sullivan, seconded by Mrs.

Hickey, and carried that the following leaves of absence be granted for the periods and under the conditions cited, as recommended by the President.

1. John Warnock, Instructor in English, a leave of absence without pay for the 1974 Fall semester to permit him to accept an invitation from the University of Michigan to be a Visiting Assistant Professor of Rhetoric.

2. Ben G. Roth, Associate Professor of Mathematics, a leave without pay for the 1974-75 academic year to permit him to accept a position as Visiting Associate Professor of Mathematics at the University of California-Davis.

3. Robert A. Wheasler, Professor of Mechanical and Aerospace Engineering, a leave of absence without pay for the 1974-75 academic year to permit him to accept an invitation to attend the Air War College at Maxwell Field, Alabama.

RESIGNATIONS

It was moved by Mr. True, seconded by

Dr. Thorpe, and carried that the following

resignations be accepted, to be effective on the dates indicated.

1. K. Christian Knudsen, Temporary Instructor in Computer Science and Head of the AFIT Computer Center, effective 30 June 1974.
2. Douglas W. Bartz, Assistant Professor of Physical Education, effective at the close of the 1974-75 academic year.
3. Kathy D. Clark, Instructor in Physical Education, effective 12 July 1974.
4. Alfred Yoder, Instructor in Intermediate Grades in the University School, effective 12 July 1974.
5. James H. Richards, Jr., Professor and Director of the University Library, effective 1 August 1974.
6. Stephen C. Joseph, M.D., Director of Medical Education Planning for Wyoming, effective 30 June 1974.
7. Nancy E. Rutledge, Albany County Extension Home Economist, effective 1 August 1974.

SALARY INCREASES

It was moved by Mr. Wilson,

seconded by Mrs. Hickey, and

carried to approve annual salary increments of \$1,500 for the 1974-75 academic year to each of the following persons in the Department of Physics and Astronomy: (1) David J. Hoffman, Associate Professor of Physics; (2) Theodore J. Pepin, Assistant Professor of Physics; and (3) James M. Rosen, Associate Professor of Physics.

BACHELOR OF SCIENCE DEGREE  
IN CHEMICAL TECHNOLOGY

Mr. Quealy stated that it

was his understanding that

the cost of this proposed new degree program for the first year would be approximately \$67,000; for the second year, \$88,500; for the third

year, \$31,500; for the fourth year, \$32,500; and for the fifth year, \$23,050. Further, it is hoped that some funding for the program will come from grants. Should the applications for these grants be unsuccessful, funds to support the program will be included in the 1975-77 biennial budget request. It was moved by Mr. Quealy, seconded by Mrs. Hickey, and carried that the College of Arts and Sciences be authorized to offer the degree Bachelor of Science in Chemical Technology, effective at the beginning of the 1974-75 academic year.

BACHELOR OF SCIENCE  
IN NURSING DEGREE

It was moved by Mr. Quealy,  
seconded by Mr. Brodrick, and

carried that the School of Nursing in the College of Health Sciences be authorized to offer the degree Master of Science in Nursing, effective at the beginning of the 1974-75 academic year.

CHANGES IN DESIGNATION  
FOR COUNTY EXTENSION  
STAFF

As recommended by the President,  
it was moved by Mr. Wilson,  
seconded by Mr. Hines, and

carried to approve, effective 1 July 1974, the change in title for all county extension staff to denote relationship with the University. The title University Extension Agent (designated county) will replace the following titles which are in current use: County Agricultural Agent (designated county); County Extension Home Economist (designated county); Associate County Agricultural Agent (designated county); Associate County Home Economist (designated county); Agricultural Extension Agent (designated county); and Assistant County Agent (designated county).

CHANGES IN REGULATIONS  
OF THE TRUSTEES OF THE  
UNIVERSITY OF WYOMING  
(Revised 7 August 1972)--  
PART VI, SECTION 1; PART VII,  
SECTIONS 4 and 5

President Carlson recom-  
mended that, effective  
1 July 1974, part-time  
employees who work twenty

hours or more per week be included among those University employees  
eligible for employment benefits. It was therefore moved by Mr.  
Hines, seconded by Mr. Sullivan, and carried that the Regulations  
of the Trustees of The University of Wyoming (Revised 7 August 1972)  
be amended to read as follows:

PART VI. STAFF OF THE UNIVERSITY

Section 1. DESIGNATION

. . .

a. Regular Employees. Persons employed either  
full time on an academic or fiscal year basis or part-  
time where employment is twenty hours per week or  
more on a continuing basis.

b. Temporary Employees. Persons employed in  
positions of short duration, intermittent in nature, or  
in positions where it is clearly impractical to employ  
on a continuing basis for one-half time or more. Tem-  
porary employees include the following categories:

- (1) Graduate assistants
- (2) Staff hourly employees working less than  
twenty hours per week
- (3) Student hourly employees

PART VII. EMPLOYMENT PROVISIONS APPLICABLE TO  
ALL PERSONNEL

Section 4. SICK LEAVE

For absences from duties due to illness or injury, a regular full time employee shall be granted twenty-two working days of sick leave at full pay during his current anniversary year (the nine month period dating forward from the day and month of his current appointment for an academic year employee and, for a fiscal year employee, the twelve month period dating forward from the day and month of his initial employment at the University). A regular part-time staff member employed for twenty or more hours per week on a continuing basis shall be granted eleven working days of sick leave with pay during his current anniversary year. During his first anniversary year an employee is not eligible for sick leave until he has been in the employ of the University for one month, and then only for that portion of the entitlement which has actually accrued; in subsequent years, the full sick leave entitlement is available to the employee at the beginning of each anniversary year. Sick leave not used during an employee's current anniversary year cumulates and may be taken in succeeding anniversary years at forty per cent of his full pay.

Section 5. VACATION

Regular full time University staff members employed on a fiscal year basis are entitled to two calendar weeks of vacation with pay annually, not to exceed ten working days except where other specific contractual arrangements exist. Regular part-time staff members employed twenty or more hours per week on a continuing basis are entitled to five working days of vacation with pay annually.

University officers, faculty on a fiscal year contract, and key administrative, supervisory and professional employees (Section 2a, Part VI) shall be entitled to four calendar weeks of vacation annually, not to exceed twenty working days.

At the end of the third year of continuous service, all regular full time University staff members employed on a fiscal year basis shall be entitled to three calendar weeks of vacation annually, not to exceed fifteen working days; regular part-time staff members employed twenty

or more hours per week on a continuing basis shall be entitled to seven and one-half working days annually. At the end of the seventh year of continuous service, regular full time staff members shall be eligible for four calendar weeks of vacation annually, not to exceed twenty working days; regular part-time staff members employed twenty or more hours per week on a continuing basis shall be entitled to ten working days annually.

Vacation privileges accrue to all employees after they have been in the employ of the University for eleven months. Vacations must be taken in the year in which earned or in the following year. Dates for vacation shall be approved by the appropriate administrative superior. No additional compensation shall be paid to persons not taking the vacations to which they are entitled.

ADDITIONS TO THE REGULATIONS  
OF THE TRUSTEES OF THE UNI-  
VERSITY OF WYOMING (Revised  
7 August 1972) -- PART VI,  
SECTION 4

President Carlson rec-  
ommended that the current  
policy set forth in Part V,

Section 6, of the Regulations of the Trustees of The University of Wyoming (Revised 7 August 1972), which provides emergency or short-term leave with pay for the faculty be extended to all full time employees of the University. He pointed out that such a change would require an amendment to Part VI of the Regulations. It was moved by Mrs. Hickey, seconded by Mr. Joseph Sullivan, and carried to amend the Regulations of the Trustees by the addition of Section 4, Emergency or Short-Term Leave With Pay, to Part VI, Staff of the University. This policy is to become effective 1 July 1974.

#### PART VI. STAFF OF THE UNIVERSITY

##### Section 4. EMERGENCY OR SHORT-TERM LEAVE WITH PAY

Regular full time members of the staff desiring an emergency or short term leave with pay for good cause shall direct their request in writing to their immediate superior. Leave for a period not exceeding two weeks

requires only the approval of the immediate superior; leave of more than two weeks must have the approval of the President. The approval of the Trustees is required for leaves in excess of four weeks requested by members of the staff whose appointment is approved by the Trustees.

CHANGE IN REGULATIONS  
OF THE TRUSTEES OF THE  
UNIVERSITY OF WYOMING  
(Revised 7 August 1972) --  
PART VIII, SECTION 1

In order to document the  
nondiscriminatory practice  
of the University with regard  
to the admission of students,

President Carlson recommended the addition of the following statement to Part VIII, Section 1, of the Regulations of the Trustees of The University of Wyoming (Revised 7 August 1972).

PART VIII. STUDENTS

Section 1. ADMISSIONS

. . .

Admission to the University and its programs shall be based on factors which do not include race, sex, religious creed or political belief.

It was moved by Mr. Hollon, seconded by Dr. Thorpe, and carried to amend Section 1, Admissions, Part VIII, Students, of the Regulations of the Trustees (Revised 7 August 1972) as recommended by the President. This amendment is to become effective immediately.

ASUW BUDGET

Mr. Quealy, Chairman of the Budget Committee, presented the following report regarding the

ASUW budget for 1974-75.

The Budget Committee considered the ASUW budget as presented in Item XVII of the President's Report. In addition, the Committee considered the supplemental recommendation presented by the President at the meeting. A copy of this recommendation has been circulated to each Trustee at this meeting. Mr. Fred Dunn, past Business Manager of the ASUW, was present and entered into discussion of the budget request. The Budget Committee recommends the following:

(a) That the ASUW recommendation for an expanded Students' Attorney program be disapproved, but that approval be given to continuing the Students' Attorney program for the academic year 1974-75 as a continuing trial of the program subject to the terms and conditions under which it was operated for the Spring semester of 1974.

(b) That the position of a full time ASUW Business Manager be approved as recommended in the President's supplementary report.

(c) That the request for an assessment of an additional 50 cents per semester for support of a club sports program be disapproved.

In accordance with President Carlson's supplementary report referred to in paragraph (b) above, the employment of a full time ASUW Business Manager was approved subject to the following provisions: (1) in accordance with basic University regulations pertaining to full time staff, the position be appointed and placed on the staff of the Dean of Students who shall be the supervisory officer of the ASUW Business Manager, with the appointment to be made upon the recommendation of the ASUW Finance Committee; and (2) the ASUW Business Manager shall perform those duties described by the ASUW Constitution in accordance with general regulations and laws governing the University and pursuant to such specific directives as may be approved by the President of the University.

It was moved by Mr. Quealy, seconded by Mrs. Hickey, and carried to accept the above report of the Budget Committee and approve the ASUW budget for 1974-75 subject to disbursement and expenditure in accordance with administrative procedures as directed by the President of the University.

COMMUNITY COLLEGE  
VISITATIONS

After reviewing the reports of the  
University teams which visited

Central Wyoming College, Eastern Wyoming College, Laramie County  
Community College, and Western Wyoming College during March 1974,  
it was moved by Mr. McBride, seconded by Mr. Hollon and carried  
that, as recommended by the reviewing teams, the University con-  
tinue to accept credit from these four colleges during 1974-75 on the  
same basis as from those colleges accredited by the North Central  
Association, the regional accrediting agency.

BUDGET CHANGES

It was moved by Mr. Quealy,  
seconded by Mr. McBride, and  
carried to approve the following changes to the 1973-74 and 1974-75  
budgets in accordance with recommendations made by President Carlson.

For the 1973-74 Fiscal Year.

1. Office of the President. An appropriation of \$1,500 for contractual expenses.
2. Finance. An appropriation of \$1,300 for contractual expenses.

For the 1974-75 Fiscal Year.

1. Campus Police. In the event a new pay scale for the City of Laramie Police Department is approved by the City Council, authorization was granted to the President of the Trustees and the President of the University to approve salary increases for personnel in the Campus Police Department up to the maximums cited below; with the total appropriation not to exceed \$15,048.

		<u>Additional Increase</u>
Donald E. Miller	Chief of Police	\$2, 616
Robert Haskell	Assistant Chief	1, 740
Monty Cramer	Sergeant	1, 740
Jeffrey Fitzgerald	Detective	1, 020
Dennis Dorr	Patrolman	984
David Hays	Patrolman	948
Mark Maxfield	Patrolman	948
Mark Teel	Patrolman	948
Robert Tichac	Patrolman	948
Arthur Cobb	Patrolman	840
Robin Woodward	Patrolman	840
Hurst Replacement	Patrolman	396
With Replacement	Patrolman	396
Julie Matheson	Traffic Officer	<u>684</u>
		\$15,048

2. Ethnic Cultural Media Center. It was moved by Mr. McBride, seconded by Mr. Joseph Sullivan, and carried to approve an appropriation of \$9,800 for the support of an Ethnic Cultural Media Center for the 1974-75 academic year. The appropriation will be to the Student Educational Opportunity program in the College of Arts and Sciences.

3. Pepsters. Following considerable discussion relating to the funding of student related organizations and programs, it was moved by Mr. McBride, seconded by Mr. Joseph Sullivan, and carried that an appropriation of \$5,680 (\$800 for uniforms and \$4,880 for travel) be made from the Trustees' Reserve for the support of The University of Wyoming Pepsters for the 1974-75 academic year. This appropriation will be to the Division of Inter-collegiate Athletics.

PHYSICAL PLANT

At the request of President Pence, Mr. Hines, Chairman of the Physical Plant and Equipment Committee, presented several recommendations from that Committee as a result of actions taken by the Committee on the afternoon of 16 May. It was moved by Mr. Hines, seconded by Mr. Joseph Sullivan, and carried that the minutes of the Committee should be made a part of the regular minutes of this meeting of the Trustees. Therefore those Committee minutes are included as a part of these minutes as Attachment A. As cited below, the following items were discussed and acted upon in accordance with recommendations from the Physical Plant and Equipment Committee.

1. Photo Service and Audio-Visual Services. It was moved by Mr. Hines, seconded by Mr. Brodrick, and carried to approve the recommendation of the Committee that the Photo Service and Audio-Visual Services be transferred from the Aven Nelson Building to the east basement area in Knight Hall, and further that an expenditure of up to \$14,376 be authorized from Revolving funds in the Communications area to pay for certain remodeling to be done in Knight Hall to accommodate the needs of the Photo and Audio-Visual Services.

2. Visits to Neighboring Law Schools. As a matter for report, Mr. Hines informed the Trustees that Mr. Bunning and Mrs. Hickey, together with Morris Jones, University Architect, and College of Law personnel Dean E. George Rudolph and Associate Dean Lawrence Averill, Jr., visited the University of Idaho and the University of Utah recently in connection with plans for the new Law Building at The University of Wyoming. Mr. Jones also showed the Committee preliminary plans which the architects had prepared.

3. Law School Building Consultant. Mr. Hines announced that he and President Carlson approved the hiring of Mr. Roy M. Mersky, Professor of Law and Director of Research in the School of Law at the University of Texas-Austin, as consultant. Mr. Mersky plans to visit The University of Wyoming campus on 30-31 May 1974.

4. Golf Course Restrooms. As a matter of information, Mr. Hines reported the Physical Plant and Equipment Committee is reviewing the possibility of providing restroom facilities at the University Golf Course. A formal recommendation will be presented by the Committee to the Trustees for appropriate action at their meeting on 12 July 1974.

5. Education Building. Dean Laurence Walker of the College of Education was invited into the meeting to discuss the current thinking on the remodeling of the Education Building. This project will be subject to further review at the next meeting of the Trustees.

6. McDonald's Systems. Dr. Carlson reported a request from the McDonald's Systems to buy or lease from the University property which the University owns on Grand Avenue. Mr. Hines moved that, as recommended by the Physical Plant and Equipment Committee, this request from the McDonald's Systems be denied. The motion was seconded by Mr. Brodrick, and it carried.

CONTRACTS, GRANTS,  
GIFTS, AND SCHOLARSHIPS

It was moved by Mrs. Hickey,  
seconded by Dr. Thorpe,

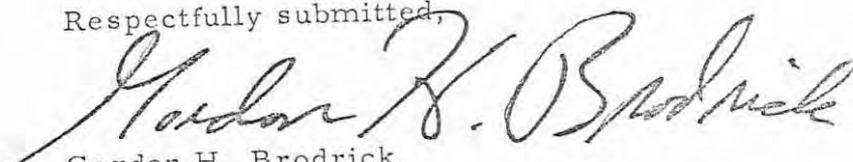
and carried to accept contracts, grants, gifts, and scholarships in the total amount of \$631,523 for the period 4 April 1974 through 1 May 1974, in the following individual amounts: (1) Contracts and Grants, \$567,077; (2) Gifts, \$17,191; and (3) Scholarships, \$47,255.

ADJOURNMENT AND DATE  
OF NEXT MEETING

There being no further business,  
upon a motion duly made by Mr.

True, seconded by Mr. Brodrick, and carried, the meeting adjourned at 10:10 a. m. The next meeting of the Trustees will be 12 July 1974.

Respectfully submitted,

  
Gordon H. Brodrick  
Secretary

MINUTES OF THE  
PHYSICAL PLANT AND EQUIPMENT COMMITTEE MEETING

May 16, 1974

The meeting was called to order at 1:10 p.m. by Chairman Hines. Other Committee members present for all or part of the meeting were: Bunning, Sullivan, Brodrick (E. O.). Others present for all or part of the meeting were: Hickey, Carlson, Hays, Jones, Jackson, Arnold, Pence, Quealy, Ranz, and Dean Walker. Hollon and Wilson were absent.

DISCUSSION                      Photo Service and Audio Visual Services transfer to east basement area of Knight Hall.

VISITS TO  
LAW BUILDINGS                      Morris Jones reported on the trips he and others had made to other Law Schools, and showed the Committee three different rough plans Dehnert/Corbett, architects, had made.

LAW SCHOOL  
BUILDING  
CONSULTANT                      Chairman Hines announced he and Dr. Carlson have chosen Roy M. Mersky, Professor of Law and Director of Research, School of Law, University of Texas, Austin, Texas as consultant. (At the April 1974 meeting of the Trustees, authorization was granted for the selection of the consultant subject to the approval of the Chairman of the Physical Plant and Equipment Committee and the President of the University.) It is hoped Mr. Mersky will be on campus May 30-31, 1974.

RECESS                              The group recessed at 2:20 p.m. to tour the old Ivinson Hospital Building and certain areas in the Nelson Building.

MEETING  
RECONVENED

The meeting was resumed at 3:25 p.m. All Committee members, with the exception of Hollon and Wilson, were present.

PHOTO SERVICE  
AND AUDIO VISUAL  
SERVICES

The Committee voted to recommend to the Trustees that they approve the moving of the Photo Service and Audio Visual Services to the Knight Hall basement, and that up to \$14,376

out of Revolving funds in the Communications area be used for this project.

GOLF COURSE  
RESTROOMS

The Committee was asked to recommend to the Board, approval of the concept and authorization to proceed with plans and specifications for a frame building which would provide restroom facilities; and some equipment storage and shelter areas. The preliminary estimate is \$7,500 for the building, plus \$5,000 for the sewer line. No recommendation was made by the Committee. The possibility of leasing chemical toilets was discussed. The restroom needs will be discussed at the next meeting.

MCDONALD'S  
SYSTEMS

Dr. Carlson reported McDonald's asked to buy or lease some of the University property on Grand Avenue. The Committee does not plan to pursue this.

EDUCATION  
BUILDING

Dean Walker discussed the current thinking on the Education Building remodeling. This project will be reviewed at the July meeting.

ADJOURNMENT

At 4:07 p.m.

Respectfully submitted,

*Dorothy B. Greene*

(Mrs.) Dorothy B. Greene  
Secretary